

APPLICANT'S CHECKLIST OF REQUIRED DOCUMENTS TO SUBMIT FOR SDWSRF PLANNING FUNDS

This checklist contains the list of documents which must be completed and submitted to CDPH with the planning application in order for the project to be considered for funding. The applicant should refer to the **APPLICATION GUIDELINES AND INSTRUCTION** for detailed information on the listed requirements. Not all the information listed below is required for all systems. If you are not sure if the requested information applies to your water system please contact your CDPH District Office. CDPH reserves the right to determine the adequacy of the information submitted. All documents are due September 29, 2014.

Please make sure your water system name and number are on every attachment. Label the attachment with the number of the application section which requests the information (i.e. "Part A. No. 6").

<input type="checkbox"/>	COMPLETED <u>APPLICATION FOR PLANNING FUNDS 1P</u>
<input type="checkbox"/>	(Part A. No. 10) Resolution designating the authorized representative and authorizing that individual to apply for a SDWSRF loan
<input type="checkbox"/>	(Part B. No. 2) Ownership documents: Private or Public: (See Guidelines for further information)
<input type="checkbox"/>	(Part B. No. 3) Description of pending litigation, current status, and potential cost <input type="checkbox"/> Not Applicable
<input type="checkbox"/>	(Part B. No. 7) Agreement for operation of facilities <input type="checkbox"/> Not Applicable
<input type="checkbox"/>	(Part B. No. 8) Lease Agreement(s) <input type="checkbox"/> Not Applicable
<input type="checkbox"/>	(Part C. No. 1b) Map of the system including existing facilities
<input type="checkbox"/>	(Part C. No. 1c) Map of the service area
<input type="checkbox"/>	(Part C. No. 1d) Water rights documentation
<input type="checkbox"/>	(Part C. No. 1h) Copy of water permit
<input type="checkbox"/>	(Part C. No. 2a) Supporting Documentation for Problem to be solved
<input type="checkbox"/>	(Part C. No. 2c) Analysis of the alternatives <input type="checkbox"/> Not Applicable
<input type="checkbox"/>	(Part C. No. 2d) Map of Proposed Improvements or test wells if known <input type="checkbox"/> Not Applicable
<input type="checkbox"/>	(Part C. No. 3) Scope of the Project, Budget and Schedule
<input type="checkbox"/>	(Part D. No. 3) Water Rate Structure
<input type="checkbox"/>	(Part D. No. 8) 5-year Revenue/Expenditure Projection
<input type="checkbox"/>	(Part D. No. 10) 3 years Audited Financial Statements (2011, 2012, 2013) or federal tax returns, required balance sheets
<input type="checkbox"/>	(Part D. No.12) Documentation of Debt <input type="checkbox"/> Not Applicable
<input type="checkbox"/>	(Part E. No 2a) Environmental Documents